



FSLA

**CHELMSFORD PLACE PROMENADE,
LEETON**

**ARTIST'S BRIEF FOR
CHRISTMAS LIGHTS INSTALLATION
Request for Quotation**



LEETON
SHIRE COUNCIL

BACKGROUND INFORMATION

Commissioning organisation

Leeton Shire Council are seeking quotes for the design and construction of a bespoke public lighting installation at Chelmsford Place Promenade in Leeton. The installation will form part of the significant upgrade of the park, which is due to be delivered in by June 30 2021.

Site

Chelmsford Place is a public park located in Leeton's CBD. The design was originally conceived by Walter Burley Griffin and comprised of a central town square with a bold land axis, ornamental pools and shaded promenades to create a vibrant green space for the region and an iconic entry to Leeton's CBD. The site, with its two Griffin designed water towers and surrounding Art Deco building form, is an important part of Leeton's heritage. Since then the third water tower was installed in 1978.



Leeton CBD Enhancement Project

During 2020 consultant landscape architect FSLA prepared a concept design plan which forms Phase 3 of Leeton Shire's CBD Enhancement Project. The design aims to create a more attractive, integrated, and vibrant setting that celebrates Leeton's history and brings increased social and economic benefit to the community. The concept was placed on public exhibition in September and October, and received full Council endorsement at the October Council meeting.

SITE DETAILS

The design for Chelmsford Place includes an artwork opportunity for the Christmas Lights Installation which will be located within or adjacent to the shallow water fountain close to the roundabout.



CHRISTMAS LIGHTS INSTALLATION

Key drivers

As part of the Chelmsford Place upgrade, an existing Atlas Cedar Tree (*Cedrus* sp) which decorated in Christmas lights every year, is proposed to be removed. This installation, including some recently purchased lights, has been an important part of the Light Up Leeton Festival (Christmas carnival and community concert) which occurs every December. The community would like to see this replaced with a new festive lighting installation.

Theme

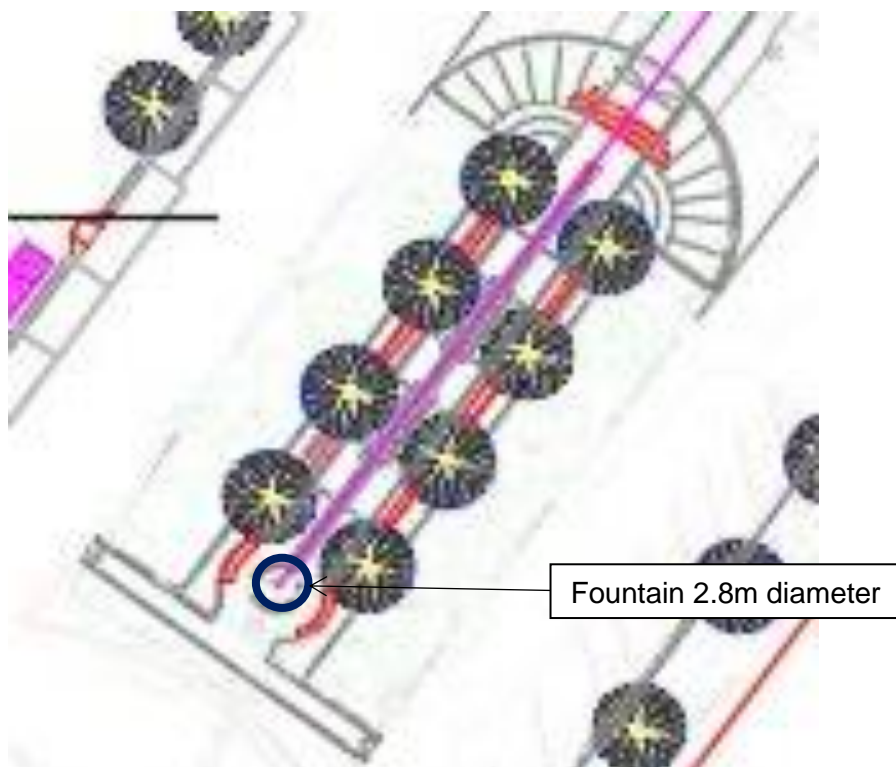
A movable/temporary Christmas tree lighting installation

Requirements

- Creates an iconic landmark for the Light Up Leeton Festival attracting locals and visitors.
- Has a visual presence both during the day and at night, with incorporated lighting.
- Can be assembled and dissembled into stored components as required.
- Provides a viewpoint along the main axis.
- Creates a festive feel which stirs up feelings of wonder and excitement.
- Robust vandal proof design appropriate for a public space
- Made from durable materials able to withstand exposure to UV, rain and wind
- Allow for maintenance and cleaning if/as required
- Be technically sound and safe design with minimal public risk and adhere to occupational health and safety principles and Playsafe guidelines.
- Intended lifespan exceeding 20 years

Size

Fits within the fountain (max. 2.8m diameter) within concrete paving. Maximum height to match or just exceed Canary Island Palms adjacent. It should be able to be viewed from long distances, as well as short.



Suggested concept

Artwork could be a Christmas tree / cone shaped frame, and would be an addition to the fountain space during the Christmas festival period.

Considerations

The commission should include:

- Any required structural and engineering requirements, including certification.
- Coordination with the Council, project manager, landscape architect, hydraulic engineer and electrical engineer for any lighting and electrical requirements

Price Inclusion

The total is to include materials, engineering, fabrication, site preparation, transportation, installation and clean-up, lighting, artist's fee and insurance.

COMMISSION DEVELOPMENT METHODOLOGY

The project will develop in stages as follows:

Stage One – Request for Quotation

Leeton Shire Council is seeking Quotations from artists, creative practitioners and designers who wish to be considered for the design, fabrication and installation of the Commission.

The submission and supporting material should include:

- Artist statement – a brief conceptual statement interpreting the Artwork Brief.
- Demonstrated capacity of the artist to deliver the work within timeframes, budget and construction requirements
- Demonstrated experience of working in a collaborative design team or similar context
- Relevant artistic practice and previous experience including with Workplace, Health and Safety
- Relevance of supporting images in correlation to this Commission
- Price
- Local supply content

The submissions will be assessed using the above criteria.

Stage Two - Concept Development

The successful Artist will enter into a Commissioning Agreement with Leeton Shire Council and then progress with design taking into account the following:

- Undertake research, and consultation if necessary, in relation to the identified themes.
- Develop concept including form, dimensions, colours and materials.

- Prepare an indicative budget, including Design Development, fabrication and installation.
- Prepare an indicative timeline, including Design Development, fabrication and installation. Provide detail of Artist/s availability and any prior or upcoming commitments that may impact on the Commission timeline.
- Prepare a presentation of the Concept Design, including finalised concept drawings, maquette, photomontage, detail drawings etc. for the proposed work.
- Present Concept Design to Leeton Shire Council project team.

Stage Three - Design Development, Fabrication and Installation

Requirements:

- Further develop the design to fabrication-ready
- Engage external technical expertise where required
- Provide engineering certification if required
- Provide confirmed timeline for all works
- Finalise detailed budget, including all fabrication and installation costs
- Present final design and detailed budget for approval

Upon approval from the Project Manager, the Artist/s will proceed to fabrication and installation of the Commission.

Fabrication and Installation Requirements:

- Consultation with project manager and inspection
- Work Health and Safety Act (2012) and Work Health and Safety Regulation (2011), at all stages of fabrication and installation •
- Relevant Australian Standards
- Maintenance Manual - equipment operating procedures and supplier's names, inspection, testing and maintenance program detailing the routine and materials.

MANAGEMENT AND ADVISORY

Client Project Manager

Adrian Edgcome-Lucas, Leeton Shire Council

Consultant Landscape Architect

Theresa Whitten, FSLA

Consultant Project Manager

Matt Fischer, Fischer Project Solutions

Consultation requirements

BY LSC